Training Evaluation Template

**Security Risk Management Training**

**Evaluation Form**

**Date:**  **Location:**

Please complete and return this form at the end of the training.

Please circle the following categories on a scale of 1 – 4, where 1 = poor and 4 = excellent.

The achievement of the training aims and objectives 1 2 3 4

The meeting of your personal expectations 1 2 3 4

The relevance of the content to your work 1 2 3 4

The pace and the balance of the training to your needs 1 2 3 4

The quality of the learning materials and aids 1 2 3 4

The facilitation and presentation of the training 1 2 3 4

The quality of the pre-training information received 1 2 3 4

1) Which parts of the training were most useful for you?

1. What improvements/changes would you suggest?
2. How will you use what you have learned in your work?
3. Please give any other comments/suggestions.

Thank you for taking the time to fill in this form