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**Tool 10: Theory of Change template**

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| **Situation** | What is the context or reason for this change? | **Aims** | What will ‘success’ look like? |

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| **Inputs and activities** | **Outputs** | **Change mechanism** | **Outcomes** | **Impacts** |
| **Inputs**  What financial outlay, staffing and other resources will be required? | What tangible results, products, lessons, inspections or improvements will be produced? | What actions will be needed to achieve the change(s)? Are you removing frictions, changing behaviour etc.? | **Short term**  What will be the benefits and wider outcomes, both leading and lagging? | What are the impacts and how do they fit with departmental and governmental priorities? |
| **Activities**  What will be delivered, such as training or guidance? |  |  | **Long term**  What will be the sustainable and lasting changes, and what metrics will be used to measure these? |  |

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| **Evidence assessment** | What is the strength of the existing evidence base for this change? |

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| **Assumptions** | What is being assumed  as part of the plan? | **Possible unintended consequences** | Are there any other outcomes that might result from this project? |

Adapted from an example provided by the [UK Foreign, Commonwealth and Development Office (FCDO)](https://www.google.com/url?sa=t&source=web&rct=j&opi=89978449&url=https://assets.publishing.service.gov.uk/media/6582e6a223b70a000d234d00/Theory_of_change_model_template_December_2023.docx&ved=2ahUKEwjcib66592FAxXtVEEAHfaYD1QQFnoECBkQAQ&usg=AOvVaw2d-tYHrTNcOOb0pbdRu8c7)